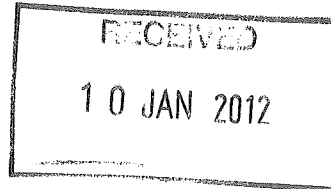


The Lost Village of Dode

www.dodevillage.com

For the attention of Sarah Wallis

*Kent County Council
Marketing & Licensing Officer
Invicta House
County Hall
Maidstone
Kent ME14 1XX*



4th January 2012.

Dear Sarah

Further to your letter of the 18th October I now have pleasure in enclosing herewith the renewal application form for Dode.

As you know I have been speaking with Giles Adey and he is aware that the re-application is on the basis that the number of ceremonies will be unrestricted as will the days in the week that the ceremonies can be performed. We are quite prepared for all other special conditions as applied to our current licence (including the months in which ceremonies can be performed) to remain unchanged.

I hope this is self explanatory but please let me know if you require any further information or clarification.

Yours sincerely,

D Chapman

Encs.

The Lost Village of Dode

Is situated at:

Wrangling Lane, Holly Hill, Luddesdown, Kent

Correspondence to:

East Lodge, Detling, Maidstone, Kent

Tel: 01622 734205

Fax: 01622 735500

ME14 3ET.

Mobile: 07831 515202

Licence Ref. No	119
Current Licence Start Date	1/4/09
Current Licence End Date	31/3/12
Return Renewal by	1/12/11



www.akentishceremony.com

**Approved Premises for
Civil Marriages
and
Civil Partnerships**

-

**Renewal
Application
Form**



Renewal Application Form

Before completing this form please read the details in the Information Booklet for Civil Marriages and Civil Partnerships.

The completed application form, together with the appropriate fee and enclosures, should be sent to:-

Registration & Coroners, 1st Floor, Invicta House, County Hall, Maidstone, Kent, ME14 1XX

Tel: 01622 221008 Email: kentish.ceremony@kent.gov.uk

1. Applicant's name and address, this should normally be a business address as it will be published as part of the licensing procedure.
 If however you would like correspondence from KCC sent to a home address, please enter the home address below and tick the 'Home' box. If you tick this box, only the address of the premises to be approved will be used in any published materials.

Title: <i>MR.</i>	First Name(s): <i>DOUGLAS</i>	Surname: <i>CHAPMAN</i>
Address: <i>EAST LODGE HARPLE LANE DETLING</i>		
<i>MAIDSTONE KENT.</i>		
Postcode: <i>ME14 3ET</i>	Mobile: <i>07831515202</i>	
Tel: <i>01622-734205</i>	Fax: <i>01622-735500</i>	
Email: <i>dougchapman@hotmail.com</i>		
This is a home address—do not publish		<input checked="" type="checkbox"/>

2. Address of premises to be approved

Name: <i>THE LOST VILLAGE OF DODE</i>	
Address: <i>WRANGLING LANE GREAT BUCKLAND</i>	
<i>LUDESDowne KENT</i>	
Postcode: <i>DA130XF</i>	Fax:
Tel: <i>01622-734205</i>	Fax:
Email (for ceremony enquiries): <i>dougchapman@hotmail.com</i>	
Website: <i>www.dodevillage.com</i>	

3. Owner of premises if different from applicant

Name: <i>AS ABOVE</i>

4. Contact person to arrange inspection if different from applicant.


Title:	First name(s):	Surname:
Tel:	Email:	

Renewal Application Form

5.	Name of person to be appointed as 'Responsible Person'	DOUGLAS CHAPMAN	
6.	Responsible Person's position at premises	OWNER	
7.	Contact name for ceremony enquiries	DOUGLAS OR MARY CHAPMAN	
8.	Public contact telephone no. for ceremony enquiries (will be published)	01622-734205	
9.	Describe the nature of the premises e.g. Hotel, Civic Hall, Restaurant etc. and the primary and other uses for which it is regularly used.	HALL	
10.	Is the premises currently used for religious purposes? Has the premises been used in the past for religious purposes?	YES / NO YES / NO	If YES please give details LAST USED IN 1367.
11.	Is there on-site parking for the Celebrant/Registrar?	YES / NO	
12.	Are toilet facilities available?	YES / NO	
13.	Are there any planning restrictions applying to the venue/garden area that would conflict with its use for ceremonies?	YES / NO NO	If YES please attach a copy of the Planning Development Control Decision or Application No.
14.	Does the venue have Performing Rights, Phonographic Performance or Premises licences?	YES / NO	If YES please attach copies
15.	Is the premises covered by public liability insurance?	YES / NO	If YES please attach a copy of the Insurance policy. If NO then insurance cover (up to £5m) will need to be obtained prior to the licence being granted
16.	Does the venue have a fire-risk assessment?	YES / NO	If YES and the assessment is a large document (ie over 10 pages) please attach a copy of the front page. If NO then an Assessment or confirmation will need to be obtained prior to the licence being granted.
17.	Number of ceremony rooms/areas to be approved.	ONE	
18.	Names / identification of ceremony rooms/areas. A plan (no larger than A3 size) showing the premises and the location of the ceremony rooms/areas should be attached.	Name of room / area	No of guests
		HALL	45

19.	Licence Fee	
Please see the Information Booklet for details of the current licence fee.		
Cheques are to be made payable to KENT COUNTY COUNCIL. If you wish to pay by credit or debit card please indicate in the box below and you will be contacted for your details.		
Licence application fee attached	YES / NO	£ 1650
I wish to pay by credit / debit card	YES / NO	Contact: Mr D. CHAPMAN

20.	Applicant's statements and declarations.
1.	I APPLY for the premises named at section 2 to be licensed for the solemnization of civil marriages and the formation of civil partnerships.
2.	I DECLARE that I have read and understood the licence requirements and conditions applying to this application :- <ul style="list-style-type: none"> The building is not solely or mainly used for religious purposes No planning restrictions apply to the building/grounds which would affect its use and I have where appropriate, consulted the planning authority as to whether planning consent is required A fire-risk assessment has been carried out and will be maintained, in accordance with legislation, for the period of the licence.
3.	I UNDERSTAND that :- <ul style="list-style-type: none"> the premises will be inspected for suitability before a licence is granted and, if this application is successful, may be subject to further inspections, public notice of the application will be advertised in a local newspaper (by KCC), with a 21 day period for comments and/or objections. If granted, the licence will be for a three year period, subject to revocation If retrospective planning permission is required and subsequently refused, KCC will revoke the licence and there will be no refund of fees. The premises must satisfy Kent County Council on fire precautions and health and safety provisions. This application covers the rooms/areas at section 18, plus any changes I may wish to make during the period of the licence, subject to the appropriate fee.
4.	I enclose with this application :- <p>Approval application fee :- £</p> <ul style="list-style-type: none"> * A plan (no larger than A3 size) of the premises showing the location of the proposed ceremony rooms/areas. * A copy of the public liability insurance applying to the premises/ confirmation that public liability insurance will be provided in due course. (delete statement which does not apply). * A copy of any planning development control decision (if applicable). * A copy of the current fire-risk assessment. * A copy of other licences (section 14) (delete if does not apply). * Copies of booklets or information leaflets describing the venue (delete if does not apply).

Signed :		Date :	
Print name :	D. CHAPMAN.		

